

**Dear Customer,  
Dear interested Party,**

In accordance with the provisions of Articles 13, 14 and 21 of the General Data Protection Regulation (GDPR), we hereby inform you about the processing of your personal data that we collect and your rights under data protection law in this regard. The data that is processed and how it is used depends largely on the requested or agreed services. To ensure that you are fully informed about the processing of your personal data in the context of the performance of a contract or the implementation of pre-contractual measures, please take note of the information below.

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### 1. Controller within the meaning of data protection law

INTERCOPE International Communication Products Engineering GmbH  
Himmelstraße 12-16, 22299 Hamburg, Germany

### 2. Contact details of the data protection officer

Anna Lumack  
INTERCOPE GmbH, Himmelstraße 12-16, 22299 Hamburg, Germany  
E-mail: [data.privacy@intercope.com](mailto:data.privacy@intercope.com)

### 3. Purposes and legal bases of the processing

We process your personal data in accordance with the provisions of the European Data Protection Regulation (EU-GDPR) and the German Federal Data Protection Act (BDSG), insofar as this is necessary for the establishment, performance and fulfilment of a contract as well as for the implementation of pre-contractual measures. Insofar as the provision of personal data is necessary for the initiation or performance of a contract or in the context of the implementation of pre-contractual measures, processing is lawful pursuant to Article 6(1)(b) GDPR.

If you give us your express consent to process personal data for specific purposes (e.g. transfer to third parties, evaluation for marketing purposes or advertising), this processing is lawful on the basis of your consent pursuant to Article 6(1)(a) GDPR. Consent given can be revoked at any time with effect for the future (see Section 9 of this Privacy Statement).

If necessary and legally permissible, we process your data beyond the actual contractual purposes in order to fulfil legal obligations pursuant to Article 6(1)(c) GDPR. In addition, processing may be carried out to protect the legitimate interests of us or third parties in accordance with Article 6(1)(f) GDPR. If necessary, we will inform you separately, stating the legitimate interest, insofar as this is required by law.

### 4. Categories of personal data

We only process data that is related to the establishment of the contract or the pre-contractual measures. This may be general data about you or persons in your company (name, address, contact details, etc.) as well as other data that you provide to us in the course of establishing the contract.

### 5. Data sources

We process personal data that we receive from you in the course of contacting you or establishing a contract or in the course of pre-contractual measures.

If we receive your data from a third party as part of an industry event, we will ensure that you have consented to the processing. Your data was then made available by SWIFT for Sibos, Finextra Research Limited for EBADay or MarketForceLive for MoneyLive after your consent for marketing purposes

### 6. Recipients of the data

We only pass on your personal data within our company to those departments and persons who need this data to fulfil contractual and legal obligations or to safeguard our legitimate interest.

We may transfer your personal data to our affiliated companies to the extent permitted by the purposes and legal bases set out in Section 3 of this Privacy Statement. Your personal data is processed on our behalf on the basis of order processing contracts in accordance with Article 28 GDPR. In these cases, we ensure that the processing of personal data is carried out in accordance with the provisions of the GDPR. The categories of recipients in this case are providers of internet services and providers of customer management systems and software.

Otherwise, data is only passed on to recipients outside the company if this is permitted or required by law, if the transfer is necessary for processing and thus for the fulfilment of the contract or, at your request, to

implement pre-contractual measures, if we have your consent or if we are authorised to provide information. Under these conditions, recipients of personal data may be, for example:

- public bodies and institutions (e.g. public prosecutor's office, police, supervisory authorities, tax office) if there is a legal or official obligation;
- recipients to whom the disclosure is directly necessary to establish or fulfil the contract, such as sales partners;
- other data recipients for whom you have given us your consent to transfer data: campaign management providers, event companies.

## 7. Transfer to a third country

Transfer to a third country is not envisaged.

## 8. Duration of data storage

As far as necessary, we process and store your personal data for the duration of our business relationship or to fulfil contractual purposes. This also includes, among other things, the initiation and execution of a contract.

In addition, we are subject to various storage and documentation obligations resulting from the German Commercial Code (HGB) and the German Fiscal Code (AO), among others. The periods prescribed there for storage or documentation are 2 to 10 years.

Finally, the storage period also depends on the statutory limitation periods, which, for example, according to Sections 195 et seq. of the German Civil Code (BGB), are usually 3 years, but in certain cases can be up to 30 years.

## 9. Your rights

Every data subject has the right of access under Article 15 GDPR, the right of rectification under Article 16 GDPR, the right of erasure under Article 17 GDPR, the right to restrict processing under Article 18 GDPR, the right of notification under Article 19 GDPR and the right to data portability under Article 20 GDPR.

Furthermore, you have the right to lodge a complaint with a data protection supervisory authority in accordance with Article 77 GDPR if you are of the opinion that the processing of your personal data is not lawful. The right of appeal is without prejudice to any other administrative or judicial remedy.

If the processing of data is based on your consent, you are entitled to revoke your consent to the use of your personal data at any time in accordance with Article 7 GDPR. Please note that the revocation is only effective for the future. Processing that took place before the revocation is not affected by this. Please also note that we may need to retain certain data for a certain period of time in order to comply with legal requirements (see Section 8 of this Privacy Statement).

## Right of objection

Insofar as the processing of your personal data is carried out in accordance with Article 6(1)(f) GDPR for the protection of legitimate interests, you have the right, in accordance with Article 21 GDPR, to object to the processing of this data at any time for reasons arising from your particular situation. We will then no longer process this personal data unless we can demonstrate compelling legitimate grounds for the processing. These must override your interests, rights and freedoms, or the processing must serve the assertion, exercise or defence of legal claims.

In individual cases, we process your personal data in order to carry out direct advertising. You have the right to object to processing for the purpose of such advertising at any time.

### 10. Necessity of the provision of personal data

As a rule, the provision of personal data for the purpose of establishing, performing or fulfilling a contract or for the implementation of pre-contractual measures is not required by law or contract. You are therefore not obliged to provide details of personal data. Please note, however, that these are usually necessary for the decision on the conclusion of a contract, for the fulfilment of the contract or for pre-contractual measures. If you do not provide us with personal data, we may not be able to make a decision within the framework of contractual measures. We recommend that you only ever provide personal data that is required for the conclusion of the contract, the fulfilment of the contract or pre-contractual measures.

### 11. Automated decision-making

For the establishment, fulfilment or performance of the business relationship as well as for pre-contractual measures, we generally do not use fully automated decision-making pursuant to Article 22 GDPR. If we use these processes in individual cases, we will inform you about this separately or obtain your consent if this is required by law.